

**Cape Girardeau Regional Airport Advisory Board Meeting - Minutes
April 13, 2021**

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on April 13, 2021, at 11:34 am at the Cape Aviation Conference Room.

Board Members Present:

Ryan Dewrock, Chairman
Justin Davison, Board Member
Beverly Clear, Board Member
Mike Marshall, Board Member
Jeff Brune, Board Member

Staff Present:

Katrina Amos, Airport Manager
Audrey Lorch, Airport Support Spec.
Jeff Long, SEMissourian Reporter

Absent: Richard Knote, Board Member

- I. **Call to Order/Approval of Minutes** - The meeting was called to order at 11:34 am. Mr. Brune moved and Mr. Uzoaru seconded the motion to approve the minutes from the March 9, 2021 minutes. The motion was approved by unanimous vote.

- II. **Appearances** – Volaire Aviation Consulting - Mike Mooney- via Video Conference.

Mr. Mooney provided a detailed report on the current state of the airline industry and the effects of COVID-19. Mr. Mooney presented information from an industry-wide perspective as well as a forecast specifically for CGI. He also informed the Board that US DOT will issue and Request for Proposals for Essential Air Service in Cape Girardeau.

- III. **Old Business** -

- A. **Airport Activity Report** –Ms. Amos presented the March 2021 Airport Usage Report. Enplanements have continued to improve in the last few weeks. Per the presentation given by Volaire, it is expected that growth will continue in leisure travel but business travel will be slower to recover. This is largely due to other meeting alternatives such as video conferencing and webinars. Discussion continued on this topic.

- B. **Cape Aviation Report** – Ms. Amos reported fuel sales have increased compared to last year, with sales recovering to pre-COVID levels. The FBO has fueled several military aircraft including two C-17's and several Blackhawks. General aviation is

picking up as well. The new hours of operation seem to be working but Ms. Amos stated she will continue to evaluate if additional changes need to be made.

C. Projects -

- **Terminal Area Master Plan (TAMP)** – Ms. Amos reported the TAMP was tentatively approved March 22, 2021. Once the Exhibit A and Airport Layout Plans are submitted and approved by the FAA, it will be officially accepted.

To move forward with projects identified in the TAMP, Ms. Amos, Molly Mehner, deputy city manager, and Anna Kangas, development services director, conducted consultant interviews for Owner's Representative and selected Burns and McDonnell. Burns and McDonnell will assist airport staff with various projects including the new passenger terminal, 26 t-hangars, fuel farm, and air traffic control tower. The t-hangar and fuel farm projects are scheduled to be completed by late fall 2021.

- **Hangar Development-** Ms. Amos informed the Board the City has moved forward with the purchase of the 18,000sf hangar adjacent to Hangar 71. Ms. Amos hopes to complete the transaction within the next couple of weeks. This acquisition will free up space in Hangar 71 as well as provide space to those currently on the airport waitlist. Discussion continued on the topic.

IV. New Business –

- A. **Airport Advisory Board Member Appointments** – Ms. Amos presented the applications for new members to the Board. After review, Mr. Uzoaru made a motion for the Board to recommend Hannah Seesing and Tameka Randle to the City Council for appointment to the Airport Advisory Board. Mr. Davidson seconded the motion. All were in favor.

V. Non-Agenda - None

VI. Adjournment -

There being no other business Mr. Uzoaru moved to adjourn the meeting. Mr. Brune seconded the motion. All were in favor. The meeting was adjourned at 1:50pm.

Minutes prepared by:

Audrey Lorch
Airport Support Specialist