

**Cape Girardeau Regional Airport Advisory Board Meeting - Minutes
April 12, 2022**

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on April 12, 2022 at 11:30 am at The Pilot House Restaurant.

Board Members Present:

Ryan Dewrock, Chairman
Joe Uzoaru, Board Member
Richard Knote, Vice Chair
Beverly Clear, Board Member (via phone)
Justin Davidson, Board Member
Mike Marshall, Board Member

Staff Present:

Katrina Amos, Airport Manager
Audrey Lorch, Airport Support Spec.

Others Present: Beau Nations, Reporter – Southeast Missourian

Absent: Tameka Randle

- I. **Call to Order/Approval of Minutes** - The meeting was called to order at 11:30 am. Mr. Knote moved and Mr. Brune seconded the motion to approve the minutes from the March 8, 2022 minutes, the motion was approved by unanimous vote.
- II. **Appearances** – None
- III. **Old Business** -
 - A. **Airport Activity Report** –Ms. Amos presented the March 2022 Airport Usage Reports. Traffic has been steady and flight loads are good for the month. Ms. Amos informed the Board, The US Department of Transportation (US DOT) extended the deadline for request for bid proposals; this is due to many community requests. The deadline is now May 11, 2022. At this time, CGI will continue to reach out to different carriers to make sure Cape Girardeau is positioned as a good candidate for services in our area. Discussion continued on this subject.
 - B. **Cape Aviation Report** – Ms. Amos discussed the March 2022, Cape Aviation Reports. Due to fuel sales increasing Cape Aviation has seen a decline in some corporate travel. Mr. Tartabini and staff is aggressively researching pricing in all local regional markets to make sure our FBO stays competitive. Discussion continued on the topic.

A. **Airport Projects Update –**

- **Taxiway Bravo** – Ms. Amos reported the Taxiway Bravo request for bids closed on Thursday April 7, 2022. The project received one bid from Emery Sapp & Sons out of Columbia MO. Ms. Amos is reaching out the other companies who did not submit a bid to research and question as to why they retracted from bidding. At this time Emery Sapp & Sons bid was 25% higher than the engineer’s estimate. Speaking to the FAA about the higher bid; they were not surprised at the increase as this has been the case in the majority of bids across the country. More discussion on this topic continued. Ms. Amos is hoping to negotiate with Emery to lower the cost of the project.
- **New Terminal Building** – Ms. Amos reported the new Terminal Project is going well. Ms. Amos noted as part of the Bipartisan Infrastructure Law, there is a notice of funding opportunity for Terminal Projects. CGI is in a good position to receive additional funds due to the fact the environmental study and bid documents are ready. More discussion on this topic.
- **26 New T-Hangars** – Ms. Amos reported CGI is moving forward with the T-hangar project. The agreement was approved at the last council meeting. While the terminal project is out for bid, Burns and McDonnell will begin preparing the bid documents. By the time the terminal is ready to start, demolition of the T-Hangars will take place. Ms. Amos will keep the Board updated as things develop.
- **Rebranding** – Ms. Amos stated the rebranding is finished for now. Rust Media will now begin to work on the website design. The goal is the fully launch the new branding once the website is completed.

IV. **New Business –**

- A. **Election of Officers** – Ms. Amos informed the Board it was time to elect new officers. Mr. Brune moved, and Mr. Wasson seconded the motion to elect Richard Knotte as Chairman of the Airport Advisory Board. The motion was approved with a unanimous vote. Mr. Knotte moved and Mr. Uzoaru seconded the motion to elect Mrs. Beverly Clear as Vice Chair. All were in favor.
- B. **Airport Advisory Board new member recommendation**– Ms. Amos shared Mr. Ryan Dewrock has reached his term limit on the Board and that Ms. Tameka Randle has been elected to the Cape Girardeau City Council. There are now two Airport Board member seats available. After review and discussion of the applications submitted, a motion was made by Mr. Uzoaru and Mr. Knotte second to elect Dr. Quantella Noto and Mark Mehner as Board Members. All were in favor of the motion.

- V. **Non-Agenda:** Mr. Knotte moved and Mr. Brune seconded a motion to go into closed session to discuss - Leasing, purchasing, or sale of real estate in accordance with Section 610.021 RSMo. All were in favor.

VI. **Adjournment** – There being no other business, Mr. Knotte moved to adjourn the meeting. Mr. Marshall seconded the motion. All were in favor. The meeting adjourned at 12:30pm.

Minutes prepared by:

Audrey Lorch, Airport Support Specialist