

## Cape Girardeau Regional Airport Advisory Board Meeting - Minutes April 11, 2023

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on April 11, 2023 at 11:30 am at City Hall Port Conference Room.

### **Board Members Present:**

Richard Knote, Chair  
Beverly Clear, Vice Chair  
Shawn Wasson, Board Member  
Mark Mehner, Board Member  
Jeff Brune, Board Member  
Justin Davidson, Board Member  
Dr. Quantella Noto, Board Member  
Joe Uzoaru, Board Member

### **Staff Present:**

Katrina Amos, Airport Manager  
Audrey Lorch, Airport Support Spec.  
Mark Bliss, City Council Member

**Others Present:** Nathan English, Southeast Missourian

**Absent:** Mike Marshall, Board Member

**Call to Order/Approval of Minutes** – Mr. Knote called the meeting to order at 11:30 am. Mr. Brune motioned and Ms. Clear seconded a motion to approve the March 2023 minutes. All were in favor and the motion passed with a unanimous vote.

- I. **Appearances** – KCI Construction Team; Ireland Architects Team; Buxton Kubix Dodd Team
- II. **Old Business** -
  - A. **Airport Activity Report** – Ms. Amos explained the Airport Activity Report was incomplete due to not receiving Contour’s monthly report. The March report will be presented with April at the next meeting.
  - B. **Cape Aviation Report** – Ms. Amos presented the Cape Aviation Report to the Board. There was limited discussion due to the New Terminal Design Charrette scheduled to take place.
  - C. **Airport Projects Update** –
    - **New Terminal Building** – Ms. Amos reported the project is progressing and some cost savings have been identified to capture some of the allowance items within the budget. KCI and Ireland Architects produced a rendering video of the new Terminal Building to provide a realistic visual of the building exterior and interior design.

- **Design Charrette** – The KCI team presented an overview of the new terminal building design along with landside and airside layouts. The Board’s input was solicited with regard to building finishes, passenger flow, and the interior design concept. There was also discussion regarding project staging to ensure airport traffic flows more efficiently when using Taxiway E. The Board engaged in discussion with the team but was overall pleased with the direction of the project.
- **Taxiway Bravo** – Ms. Amos reports Taxiway Bravo has been completed and is now open. The project had two changes orders that resulted in savings of over \$90,000. Ms. Amos stated the FAA will allow this funding to be utilized with the new terminal project.
- **T-Hangars** – Ms. Amos announced the T-Hangar interviews and pricing will be held April 19<sup>th</sup> and the scoring process will take place the next day. A recommendation will be submitted to the City Council and the FAA for approval following a thorough analysis by the Evaluation Committee.

### III. New Business

**New Member Selection** – Ms. Amos announced at last night’s City Council meeting Shawn Wasson and Bev Clear were both reappointed to the Board. Mr. Keith Boeller was also appointed to fill the position vacated by Jeff Brune.

#### I. Non-Agenda Items

- VI. **Adjournment** – There being no other business, Ms. Clear moved to adjourn the meeting, Mr. Mr. Wasson, second the motion. All were in favor. The meeting adjourned at 12:34pm.

**Minutes prepared by:**

---

**Audrey Lorch, Airport Support Specialist**