

**Cape Girardeau Regional Airport Advisory Board Meeting - Minutes
Tuesday August 11, 2020**

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on August 11, 2020, at 11:30am at Sandy's Restaurant.

Board Members Present:

Ryan Dewrock, Chairman
Mark Welker, Vice Chairman
Mark Seesing, Board Member
Joe Uzoaru, Board Member
Justin Davidson, Board Member
Richard Knotte, Board Member
Mike Marshall, Board Member
Beverly Clear, Board Member
Jeff Brune, Board Member

Staff Present:

Katrina Amos, Airport Manager

Audrey, Airport Support Specialist
Derrick Irwin, Flight Line Manager

Special Appearances(s):

None

Absent:

I. Call to Order/Approval of Minutes

The meeting was called to order at 11:33am. The July 14, 2020 minutes were not available for approval but will be provided at the September meeting.

II. Appearances - None

III. Old Business

A. Airport Activity Report – Ms. Amos presented the July 2020 Airport Usage Report. Enplanement numbers were up 100% with 355 revenue passengers. We continue to see a 68% decrease when compared to 2019. Mike Mooney with Volaire Aviation consulting firm currently projects CGI will finish the year with 4,800 enplanements, a 59% decrease from 2019. Additionally, aviation traffic is not expected to return to 2019 levels until 2022. Discussion continued on the topic.

B. Cape Aviation Report – Mr. Irwin reported fuel sales continue to trend upward but recognizes traffic is still not back to normal levels yet. There was no further discussion.

C. Projects –

- **Terminal Area Master Plan (TAMP)** – Ms. Amos reported the Terminal Area Forecast (TAF) has been submitted to the FAA for review and approval. Some of the highlights/key assumptions in the TAF include:
 - CGI will remain an EAS airport
 - Continue regional jet service with two (2) daily flights
 - COVID Downturn – 2021 project recovery 90% of 2019 enplanements
 - 40-50% load factors by 2030
 - Up-gauge to 65 seat regional jet by 2030
 - SEMO Pilot Program expected to increase airport traffic count

Ms. Amos noted she provided the Board's feedback from the previous meeting to the consultant to consider when further developing site concepts.

IV. New Business -

- A. Airport AED Purchase** – Ms. Amos informed the Board that AED's have been purchased for the airport terminal and Cape Aviation. Training will be given to airport, airline, and TSA employees so all are equipped to use the device if the need arises.
- B. TSA COVID Reimbursement** – Ms. Amos reported she was informed of CARES Act funding available through TSA for additional cleaning of security checkpoint areas due to COVID. Ms. Amos is working to put together a reimbursement package for submission.
- C. 2020 Part 139 Inspection** – Ms. Amos informed the Board the 2020 Part 139 inspection has been postponed due to COVID-19. Ms. Amos stated airport operations staff will continue with necessary repairs to the airfield despite the cancellation.

V. Non-Agenda –

- A. Airport Foundation** – Ms. Amos asked if the Board would consider revisiting the Airport Foundation and projects it could support. Since the airport is moving forward with a new terminal, the original use of the funds collected is no longer necessary. Ms. Amos would like to utilize the funds available to re-paint the A-4 jet on display. It has a fair amount of sun damage and the paint is fading considerably. Mr. Knote agreed to find the by-laws he drafted and send them to the Board for review. More discussion continued with many members being in favor of using the funds to repaint the display jet.
- B. Pilot’s Club Event** – Ms. Amos informed the Board the Cape Pilot’s Club has planned a “Fly-In Picnic Day” to take place September 13th. It’s not expected to be a large event and they will adhere to current City mask and social distancing policies.
- C. SEMO Pilot Program** – Ms. Amos reported she will participate in a meeting with Southeast Missouri State University to interview potential vendors for the Pilot Program scheduled to begin Fall 2021.
- D. Election of Officers** – Mr. Dewrock asked when a new election of Board officers will take place. Ms. Amos agreed to find out and report back at the next meeting.

VI. Adjournment -

There being no other business Mr. Knote moved to adjourn the meeting. Mr. Davidson seconded the motion. All were in favor. The meeting was adjourned at 12:40pm.

Minutes prepared by:

Katrina Amos
Airport Manager