

Cape Girardeau Regional Airport Advisory Board Meeting - Minutes August 9, 2022

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on August 9, 2022 at 11:30 am at The Pilot House Restaurant.

Board Members Present:

Richard Knote, Chair
Beverly Clear, Vice Chair
Shawn Wasson, Board Member
Justin Davidson, Board Member
Mark Mehner, Board Member
Mike Marshall, Board Member
Joe Uzoaru, Board Member
Jeff Brune, Board Member

Staff Present:

Katrina Amos, Airport Manager
Audrey Lorch, Airport Support Spec.
Mark Bliss, City Council Liaison

Others Present: Nathan English, Southeast Missourian

Absent: NA

- I. **Call to Order/Approval of Minutes** - Mr. Knote called the meeting to order at 11:32 am. All minutes were approved Mr. Davidson moved and Mr. Mehner second the motion.
- II. **Appearances** – NA
- III. **Old Business** -
 - A. **Airport Activity Report** – Ms. Amos presented the June and July 2022 Airport Usage Reports. July was down slightly by 31%, compared to July of 2021, leisure and business travel has slowed down since this time last year. CGI is trending higher enplanements compared to 2021 at 4,315 to July 2022 at 6,287.
 - **Airline Update** – Ms. Amos informed the Board US Department of Transportation is still working on the EAS (Essential Air Service) order, Ms. Amos stays in close contact with CGI's representative and feels confident the order will come through in the next few weeks; because there are a number of communities affected this has slowed down the process. CGI is potentially looking at end of October for Contour Aviation service. As soon as the order comes through, Contour will begin working on staffing.

- B. **Cape Aviation Report** – Ms. Amos discussed the June and July 2022, Cape Aviation Reports. Fuel sales have declined slightly at 3%, which can be attributed to the fact SkyWest has been paired with Paducah KY, and Decatur IL, along with high fuel pricing and less military traffic.

There has been an uptick in freight loads, July 2021, YTD was 6 freight loads, July 2022 was 14 YTD. Mr. Tartibini the Line Service Supervisor continues to monitor fuel pricing to stay competitive.

A. **Airport Projects Update** –

- **New Terminal Building** – Ms. Amos reported the Terminal project continues to move forward, CGI held a pre-proposal meeting in August, which was well attended.

The proposals are due in September; all short listed design build teams will be notified. Ms. Amos provided the solicitation schedule to the Board for their review.

- **Taxiway Bravo** – Ms. Amos reports Taxiway B is moving forward and will be underway the first week of October, the project will take 105 calendar days to renovate with a closure from October 3rd - 13th. CGI is working with Crawford Murphy & Tilly Inc. (consulting team) as well as Emery Sapp and Son who will be tasked with the reconstruction portion of the project. There will be a pre-construction meeting in the next week.
- **T-Hangars** – Ms. Amos informed the Board the T-Hangar project is temporarily on hold until CGI has the minimum proposals required for the Terminal Project. Once the minimum proposals are met, the T-Hangar Project will continue.

IV. **New Business** –

- V. **Non-Agenda:** Ms. Amos is working with Nicolette Brennan, Public Information Manager with the City of Cape on a newsletter to keep the public informed about all of the Airport Projects moving forward.

- VI. **Adjournment** – There being no other business, Mr. Uzoaru moved to adjourn the meeting. Ms. Noto seconded the motion. All were in favor. The meeting adjourned at 12:16pm.

Minutes prepared by:

Audrey Lorch, Airport Support Specialist