

AIRPORT BOARD MINUTES
December 11, 2018
Wing's Etc. Jackson

Members Present: Jeff Brune, Ryan Dewrock, Joe Hobbs, Richard Knote Mark Seesing, Mark Welker

Others Present: Bruce Loy, Airport Manager; Katrina Amos; Deputy Airport Manager

I. Minutes of Previous Meeting:

The meeting was called to order at 6:26pm. Mr. Seesing moved and Mr. Knote seconded the motion to approve the minutes from the November 13, 2018 meeting. The motion was approved with a unanimous vote.

II. Appearances:

III. Old Business:

A. Airport Activity Report – Mr. Loy presented the November 2018 Airport Usage Report to the Board. Mr. Loy reported there was an 81% increase in airline traffic compared to November 2017 from 507 to 918 enplanements. He noted how well the airline has done in the last three (3) months. December numbers are trending towards 700+ passengers for the month.

Itinerant traffic was up for the month; however, local traffic was down. The local traffic is mostly attributed to a decline in local helicopter operations. There was no real justification for the decrease in helicopter traffic other than colder, inclement weather. There was no further discussion on airport activity.

B. Cape Aviation Report – Mr. Loy presented the Cape Aviation Report to the Board. There was a 137% increase in fuel sales compare to last year. The increased military traffic, additional charter flights, and presidential visits were a contributing factor to the increased Jet A fuel flow. Fuel gallons were up 70%, over 500,000 gallons, which is related to the decrease in fuel prices. 100LL fuel sales were down mostly due to switch in air carrier last year. Mr. Loy noted it may take a few years for those numbers to stabilize.

C. Project Update –

- **Hangar Discussion** – Mr. Hobbs informed the Board that he and airport staff met with First State Community Bank (FSCB) to discuss potential bank products that could assist with building t-hangars. Mr. Hobbs noted that Mr. Jeff Brune, business development specialist with FSCB, was not involved in the meeting to avoid conflict of interest as member of the Board. Mr. Hobbs also noted that Molly Mehner, deputy city manager, was in attendance. Overall, he believes it was a good meeting with a lot of options presented. In addition, Mrs. Mehner reported that she and Victor Brownlees, deputy finance director, have been working on other options, as well, in order to move forward with building the much needed hangars. As soon as all options have

been thoroughly reviewed, city management will present those options to the Board. Mr. Loy and Mr. Hobbs noted that it may be necessary to have a special meeting in January to discuss the options that are available. Discussion continued on the topic.

- **ARFF Relocation to Airport/Possible Hangar Renovations** – Mr. Loy informed the Board of the relocation of the ARFF truck to the airport due to the amount of miles accrued during the daily trips to the airport. Mr. Loy and staff determined that Cape Aviation is the best facility to store the vehicle. A garage door will be installed on the west side of Cape Aviation specifically for the ARFF truck so that it can be moved as needed without interference with daily airport operations. Discussion continued on the topic.
- **2019-2024 CIP Program Update** – Ms. Amos informed the Board that the second draft of the airport C.I.P has been submitted to city management. Projects include land acquisition, terminal renovations, perimeter fencing, and airfield infrastructure maintenance. Mr. Loy and Ms. Amos asked the Board if they had any suggestions of projects that could be added. While there were no other suggestions, discussion continued on the topic.

D. Air Service Discussion

- **January 7, 2019 Ribbon Cutting** – Mr. Loy updated the Board on the January 7, 2019 ribbon cutting for the additional flights and new route to Paducah, KY. Mr. Loy has been coordinating the logistics with the Barkley Regional Airport staff. Mr. Loy noted that Voltaire Aviation Consulting representative Michael Mooney suggested keeping the event simple and low-key. Mr. Loy stated that he will try to follow that suggestion, however, still plans to have media coverage. Discussion continued on the topic.
- **Airport Manager Meeting with SkyWest Update** – Mr. Loy informed the Board that he met with Greg Atkin and other SkyWest staff in St. George, Utah. Michael Mooney was also in attendance and gave a presentation that went over the numbers for 2018. Mr. Loy stated it was a good meeting and SkyWest is happy with how things are progressing. Outbound and Inbound passengers numbers are tracking towards 18,000 for the year. It was noted that the EAS bid process will begin July 2019. Mr. Loy's only concern is the new route structure with Paducah, KY (PAH). PAH flights have a high load factor; the concern is whether enough seats will be available for CGI passengers. Mr. Loy reported that CGI's noon flight averages a 50% load factor but the morning flight is still low. Year-to-date passenger average is 15 passengers per flight. November 2018 averaged 19 passengers per flight. Discussion continued on the topic.

E. Air Festival Update

- **Blue Angels Site Visit** – Mr. Loy reported to the Board that the site visit with the Blue Angels went very well. #7 and #8 were personable and seemed to be happy with our progress so far. Julia Dacy has been extremely helpful with the air show planning process. There was a small issue with hotel

accommodations. The Blue Angels were interested in staying downtown in the newly opened hotel but the availability and pricing could not be negotiated. Mr. and Mrs. Seesing offered several suggestions as to how to make this happen. Mr. Loy indicated that this hotel choice was not going to work due to the higher cost and lack of availability. The decision was made by the Blue Angels to stay at the Drury Plaza Hotel. Discussion continued on this topic.

- **ICAS Conference Update** – Mr. Loy informed the Board that he and Ms. Amos attended the annual air show conference to finalize performers and gather ideas for the show. He felt it was a very productive conference and was able to make progress with the performer lineup. Mr. Loy went over a potential lineup that included Skip Stewart, Shockwave Jet Truck, U.S. Army Golden Knights, Joe Shetterly, and others. Mr. Loy also reported that it appears Mike Goulian will not be able to perform due to a Red Bull event he is obligated to participate in.

Mr. Loy discussed other warbird options and indicated that Ms. Dacy is working on a B-52 fly-by.

- F. **Honor Flights and Possible Origination out of CGI** – Mr. Loy informed the Board that there had been very little progress on this but he would keep them updated if something should arise.

IV. **New Business**

V. **Non-Agenda**

- A. **Potential 141 Flight School Opportunity** – Mr. Loy informed the Board that he had been approached by Dr. Ken Jackson, area supervisor for the Department of Education, about the possibility of basing a Part 141 flight school at the airport in conjunction with local universities. Mr. Loy was intrigued by the idea and agreed to meet with other interested parties including Southeast Missouri State University (SEMO). The meeting concluded with SEMO stating it would reach out to another university with a similar curriculum for guidance on how to implement such a program. SEMO will have to advertised a Request for Proposals should they choose to move forward with the program.

Adjournment:

There being no other business, Mr. Seesing moved to adjourn the meeting and Mr. Dewrock seconded the motion. All were in favor. The meeting was adjourned at 7:31pm.

Minutes prepared by

Katrina Amos
Deputy Airport Manager