

**AIRPORT BOARD MINUTES**  
**February 12, 2019**  
*Sandy's Place Restaurant*

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**Members Present:** Jeff Brune, Ryan Dewrock, Joe Hobbs, Richard Knote, Brian Ozark, Mark Seesing, Joe Uzoaru, Mark Welker

**Others Present:** Bruce Loy, Airport Manager; Katrina Amos; Deputy Airport Manager; Julia Dacy, Air Show Military Coordinator; Eli Bohnert, SEMO Student; Andrew Bohnert, SEMO Student; Alex Voss, SEMO Student; Wade Boggs, SEMO Student; Mark Bliss, Southeast Missourian

**I. Minutes of Previous Meeting:**

The meeting was called to order at 11:35am. Mr. Brune moved and Mr. Welker seconded the motion to approve the minutes from the January 8, 2019 meeting. The motion was approved with a unanimous vote.

**II. Appearances:**

**III. Old Business:**

**A. Airport Activity Report** – Mr. Loy presented the January 2019 Airport Usage Report. The airline had 643 enplanements for the month compared to 347 the previous year. Mr. Loy noted the numbers could have been better if not for a variety of weather related and technical cancellations. Out of 81 scheduled landings, only 68 were completed. Due to some of the cancellations, several Paducah passengers were able to drive to Cape Girardeau and board the flight, which increases our enplanement numbers. Mr. Loy stated he will continue to monitor the load factor numbers in comparison with Paducah.

Mr. Loy also reported that airport traffic was up for the month, mostly due to helicopter traffic.

**B. Cape Aviation Report** – Mr. Loy presented the Cape Aviation Report to the Board. Mr. Irwin stated current fuels sales are on trend with previous years. The new jet fuel truck lease is being finalized and Mr. Irwin hopes to add it to the fleet soon. There was no other discussion on this topic.

**C. Project Update –**

- **Hangar Discussion** – Mr. Loy informed the Board that Molly Mehner, deputy city manager, gave a presentation to City Council concerning the Penzel Construction proposal. This proposal is to design a set of 26 t-hangars to take the place of the set of 18 t-hangars, known as the Air Evac hangars. The proposal states that Penzel Construction will build and sell the units for \$56,500 each for a total of \$1.7 million. The city manager's office sent out a letter to prospective buyers detailing the scope of the project to determine if there is interest. Interested parties are required to submit a refundable deposit

of \$5,000 to secure their hangar space. The deadline for responses and deposits is March 1<sup>st</sup>. Discussion continued on this topic.

- **2019-2024 CIP Program Update** – Mr. Loy informed the Board that the airport’s Capital Improvement Program (CIP) projects have been re-prioritized to reflect the needs of restructuring the airline secured holding area as well as terminal building roof repairs. There have been discussions with city management about the possibility of adding the airport to the Transportation Trust Fund projects in 2020. In addition, it is also being considered to use the CIP tax as a potential funding source. Mr. Seesing asked if the funding would be available for infrastructure. Mr. Uzoaru replied the City Council has stated it is committed to improving the infrastructure; the dilemma remains concerning hangar construction. Mr. Uzoaru noted if money is not available for this, staff can only work with available funds. Discussion continued on this topic.
- **Air Festival Update** – Mr. Loy informed the Board that sponsorships are going well, however the responses have been slower than he would like. He reported that Plaza Tire Service has committed at the Saluting sponsor level. Mr. Dewrock reported the auto dealer sponsorship is confirmed and there will be a meeting in the next couple of weeks to discuss the sponsorship level and number of cars they will be able to provide.

Mr. Loy asked Ms. Julia Dacy, air show military coordinator, to provide an update on the show planning. Ms. Dacy reported that things are going well. She indicated the deadline for the 90 and 60 day appendices from the Blue Angels support manual are fast approaching. She commended Mr. Irwin and Mr. Seesing for their efforts in securing the support equipment for the team. Ms. Dacy noted that she and Mr. Loy are working to finalize the performer lineup and static displays in the next couple weeks. Ms. Dacy is working on B-2 fly-by as well as other military participation.

Ms. Dacy stated the air show team is also working to finalize the outreach portion of the Blue Angel’s schedule, noting that their main focus is recruiting and retention. She welcomed any feedback on possible groups and organization the Board could recommend for possible recruitment opportunities.

- **New Board Member Appointment** – Ms. Amos informed the Board that it was time to recommend a new Board appointee to fill the seat vacated by Paul Mingus. After reviewing all potential candidates, Mr. Welker moved and Mr. Uzoaru seconded a motion for the Board to recommend that City Council appoint Justin Davidson to the Airport Advisory Board. All were in favor.

#### IV. New Business

#### V. Non-Agenda

**Adjournment:**

There being no other business, Mr. Knotte moved to adjourn the meeting and Mr. Uzoaru seconded the motion. All were in favor. The meeting was adjourned at 12:42pm.

Minutes prepared by

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Katrina Amos  
Deputy Airport Manager