

AIRPORT BOARD MINUTES
March 12, 2019
Sandy's Place Restaurant

Members Present: Jeff Brune, Justin Davidson, Ryan Dewrock, Joe Hobbs, Richard Knote, Brian Ozark, Mark Seesing, Joe Uzoaru, Mark Welker

Others Present: Bruce Loy, Airport Manager; Derrick Irwin, Flightline Supervisor; Audrey Lorch, Administrative Clerk

I. Minutes of Previous Meeting:

The meeting was called to order at 11:33am. Mr. Brune moved and Mr. Knote seconded the motion to approve the minutes from the February 12, 2019 meeting. The motion was approved with a unanimous vote.

II. Appearances:

There were no appearances, however, new member Justin Davidson was introduced and welcomed to the Board.

III. Old Business:

A. Airport Activity Report – Mr. Loy presented the February 2019 Airport Usage Report. The airline monthly enplanements were up 74%. Mr. Loy had originally projected 77%. The current enplanement projection for 2019 is 11,254, which includes commercial, charter, and potential NCAA flights. The load factor remained unchanged from the previous year with the addition of the third flight. Mr. Loy also reported there were several weather related cancellations along with issues experienced at the Paducah airport.

Mr. Loy noted there have been staffing changes at the airline that have been beneficial. Christos Johnson has been promoted to general manager and has been very proactive in providing weekly reports as well as addressing potential problems before they arise.

Mr. Loy noted the overall air traffic count was down 11% for the month but is up 28% for the year. Mr. Loy mentioned the recent tower renovations resulted in a five (5) day tower closure. The lower monthly traffic count can be mostly attributed to no reporting during the closure.

B. Cape Aviation Report – Mr. Loy presented the Cape Aviation Report to the Board. Mr. Irwin stated current fuels sales are on trend with previous years. The new jet fuel truck lease is expected to be delivered in the next couple of weeks. This will add an additional 3,000 gallons of Jet A fuel on wheels. Mr. Irwin noted that he will need 15,000 gallons during the air show. He has been in contact with Whiteman Air Force Base to see if they have fuel trucks available. There was no other discussion on this topic.

C. Project Update –

- **Hangar Discussion** – Mr. Loy informed the Board that the t-hangar development project has been shelved for the time being. During an informational meeting

concerning the project, local tenants expressed concerns regarding lack of options for leasing versus purchasing the t-hangar units. The investment group was disappointed that they were unable to make this project happen. The City Council fully support improvements being made at the airport. City management is also in favor; however, they have expressed concerns about the overall city budget and operational costs, which is why having an investment group build the t-hangars was highly favored.

Mr. Uzoaru suggested that staff should take an inventory of the airport's hangar needs and then consider re-advertising a Request for Expression of Interest. Discussion continued on the topic.

- **Air Festival Update** – Mr. Loy provided an update on the air festival planning. He noted the dealerships were on board and Mr. Dewrock was coordinating the courtesy cars with staff. It was noted that the fifteen (15) passenger vans may have to be rented.

Mr. Loy noted some of the displays he's been able to confirm including a STEM exhibit from SEMO, Navy simulator, and a NASA display. Mr. Loy is still having difficulty securing military static displays. Mr. Hobbs asked for an overview of what will need to be done prior to the show with regards to set up. Mr. Loy provided an overview of volunteer needs and stated that an email would be sent out shortly with a meeting schedule.

Mr. Knot reported that he has been in contact with the local beer distributors. He needs more detail on the volume of beer needed for the event. Mr. Loy asked that he get with Katrina Amos when she returns to the office. Discussion continued on the topic.

IV. New Business

None.

V. Non-Agenda

None.

Adjournment:

There being no other business, Mr. Brune moved to adjourn the meeting and Mr. Uzoaru seconded the motion. All were in favor. The meeting was adjourned at 12:35pm.

Minutes prepared by:

Katrina Amos
Deputy Airport Manager