

Cape Girardeau Regional Airport Advisory Board Meeting - Minutes March 8, 2022

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on March 8, 2022 at 11:30 am at the Pilots Club.

Board Members Present:

Ryan Dewrock, Chairman
Joe Uzoaru, Board Member (via phone)
Richard Knote, Vice Chair
Beverly Clear, Board Member
Justin Davidson, Board Member (via phone)
Tameka Randle, Board Member
Mike Marshall, Board Member

Staff Present:

Katrina Amos, Airport Manager
Audrey Lorch, Airport Support Spec.
Stacy Kinder, City Council

Absent: Jeff Brune, Board Member, Shawn Wasson, Board Member

- I. **Call to Order/Approval of Minutes** - The meeting was called to order at 11:29 am. Mr. Knote moved and Ms. Clear seconded the motion to approve the minutes from the February 8, 2022 minutes, the motion was approved by unanimous vote.
- II. **Appearances** – None
- III. **Old Business** -
 - A. **Airport Activity Report** –Ms. Amos presented the February 2022 Airport Usage Reports. February traffic has been steady, although SkyWest continues to experience issues with pilot and crew shortages. The airline plans to operate with a reduced schedule for the next couple months. Discussion continued on this subject.
 - B. **Cape Aviation Report** – Ms. Amos presented the February 2022, Cape Aviation Reports. Total fuel sales continue to be stable; however, fuel prices are on the rise. Ms. Amos and Fran Tartabini are monitoring regional aviation fuel prices to ensure we remain competitive. Discussion continued on the topic.
- IV. **Airport Projects Update – Power Point Presentation**
 - **Taxiway Bravo** – Ms. Amos reported the Taxiway Bravo is now out for bid, with the bid opening scheduled for April 7th. The project will take approximately 105 days to complete and requires runway 10/28 be closed for one (1) week. Ms. Amos has met with all staff and stakeholders involved regarding the construction phasing. At this

time, the closure is expected to happen in June 2022. Prior to the start of the projects, there will be a meeting with all tenants and a letter sent with their monthly billing, stakeholders would also be notified.

- **New Terminal Building** – Ms. Amos presented the new Terminal design layout, the goal is to present to the City Council on March 21, 2022. The 15% basis of design is on schedule, Ms. Amos should see the first draft on March 14, and once the design is approved, the project would go out to bid by the end of April or early May. More discussion on this topic.
- **26 New T-Hangars** – Ms. Amos reported she has been working closely with Burns and McDonnell to finalize the scope of the project. The FAA requires a second consultant to get an independent cost estimate to justify the cost of the project. Once the terminal project is significantly completed, the new T-Hangars will be constructed.
- **Rebranding** – Ms. Amos invited the Board Members to the March 21, 2022 City Council meeting to introduce the new LOGO and rebranding.

V. **New Business –**

- A. **A4 Jet Rehabilitation** – Ms. Amos gave an update on the Jet rehabilitation project, the jet needs to be repainted, Mr. Brian Ozark has offered to re-paint it at no charge to the City.
- B. **Airport Board Foundation** – Ms. Amos wanted to open of the thought with the Board Members for the foundation to open up a scholarship program US Aviation Students. Funds could be raised by hosting events such as aviation days, open houses, and air shows. There was also discussion about partnering with the Pilot’s Club on this effort. Discussion continue in favor of the idea.

V. **Non-Agenda:** NA

- VI. **Adjournment** – There being no other business, Mr. Knote moved to adjourn the meeting. Ms. Randle seconded the motion. All were in favor. The meeting adjourned at 12:40pm.

Minutes prepared by:

Audrey Lorch, Airport Support Specialist