



Cape Girardeau Regional Airport

**Advisory Board Meeting - Minutes
May 9, 2023**

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on May 9, 2023 at 11:32 am at The Pilot House Restaurant.

Board Members Present:

Richard Knote, Chair
Beverly Cleair, Vice Chair
Joe Uzoaru, Board Member
Mark Mehner, Board Member (via phone)
Keith Boeller, Board Member
Justin Davidson, Board Member (via phone)
Dr. Quantella Noto, Board Member
Mike Marshall, Board Member
Shawn Wasson, Board Member

Staff Present:

Katrina Amos, Airport Manager
Audrey Lorch, Airport Support Spec.
Mark Bliss, City Council Member
Greg Young, City Attorney

Others Present:

Absent: N/A

Call to Order/Approval of Minutes – Mr. Knote called the meeting to order at 11:32 am. Ms. Noto motioned and Mr. Marshall seconded a motion to approve the April 2023 minutes. All were in favor and the motion passed with a unanimous vote.

Appearances – Introductions were made to new member, Keith Boeller.

I. Old Business -

- A. **Airport Activity Report** – Ms. Amos reported the Airport Activity Report. She reported May enplanements were down 10% compared to the same month last year. It was noted advanced reservations are beginning to pick up for summer travel.

The Board discussed airline operations, to which Ms. Amos reported Contour has improved a great deal in overall operational efficiency. Discussion continued on other service options in the future now that other communities in the region have selected Contour to provide jet service.

- B. **Cape Aviation Report** – Ms. Amos presented the Cape Aviation Report to the Board, fuel sales remain steady, trending slightly higher than last year.
- C. **Airport Projects Update** –
- **New Terminal Building** – Ms. Amos reported the project is progressing well. KCI Construction has kept the project on schedule with no interruptions. Earthquake remediation is underway, with foundation footings scheduled to be installed by mid-June. Coordination with the FAA on their utilities is ongoing.
 - **Taxiway Bravo** – Ms. Amos reported Taxiway Bravo is complete but during the final inspection, a substantial crack was discovered on Taxiway A2; those panels will need to be removed and replaced. Ms. Amos noted this repair is isolated to A2 and does not anticipate closing Taxiway B for this repair.
 - **T-Hangars** – Ms. Amos reported the Request for Qualifications and Proposals for the New T-hangar project has been completed. The City received proposals from three Design-Build teams; Robinson Construction, Zoellner Construction, and KCI Construction. After thorough review by City staff and Burns and McDonnell, a recommendation to award the project to Zoellner Construction will be included on the next Council Agenda. Following approval, the City will immediately begin contract negotiations. Demolition of the existing 18 hangars is expected to begin late July 2023.

II. **New Business**

III. **Non-Agenda Items**

- IV. **Adjournment** – There being no other business, Mr. Uzoaru moved to adjourn the meeting, Ms. Noto, second the motion. All were in favor. The meeting adjourned at 12:34pm.

Minutes prepared by:

Audrey Lorch, Airport Support Specialist