

## Cape Girardeau Regional Airport Advisory Board Meeting - Minutes November 8, 2022

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on November 8, 2022 at 11:30 am at The Pilot House Restaurant.

### **Board Members Present:**

Richard Knote, Chair  
Beverly Clear, Vice Chair  
Shawn Wasson, Board Member  
Justin Davidson, Board Member  
Mark Mehner, Board Member  
Mike Marshall, Board Member  
Joe Uzoaru, Board Member  
Jeff Brune, Board Member  
Dr. Quantella Noto

### **Staff Present:**

Katrina Amos, Airport Manager  
Audrey Lorch, Airport Support Spec.  
Mark Bliss, City Council Liaison

**Others Present:** Nathan English, Southeast Missourian

**Absent:** NA

- I. **Call to Order/Approval of Minutes** - Mr. Knote called the meeting to order at 11:32am. Mr. Knote motioned and Ms. Clear seconded a motion to approve the September 2022 minutes. All were in favor and the motion passed with a unanimous vote.
- II. **Appearances** – Amy Ferris, City Engineer
- III. **Old Business** -
  - A. **Airport Activity Report** – Ms. Amos presented September 2022 Airport Usage Reports. Monthly enplanements were down slightly due to the 10- day reconstruction closure of Taxiway Bravo. The October report will be available once information is received from Contour Airlines.
    - **Airline Update** – Ms. Amos reported to the Board Contour is averaged a 30% load factor based on unofficial enplanement reporting. The transition, along with the 10-day closure did have a negative impact on the monthly enplanements.
      - **Airline Inaugural Flight** – Ms. Amos and several Board Members, Cape Chamber, and Visit Cape flew to Nashville on the inaugural flight to receive a tour of the Nashville Airport (BNA) as well as parts of

Downtown Nashville. Ms. Amos stated it was a very informative trip, and will be helpful when assisting passengers with their travel needs.

- **Cape Aviation Report** – Ms. Amos presented the September 2022 Cape Aviation Report. There was a slight decrease in Jet fuel sales, due to the 10-day runway closure. Ms. Amos also reported the airport continues to experience staffing issues as Fran Tartabini submitted his resignation as flight line supervisor. She has advertised the position and hopes to have a replacement prior to Fran’s departure.

**A. Airport Projects Update –**

- **New Terminal Building** – Ms. Amos provided an update on the selection process for the Design-Build team to construct the new passenger terminal building. Mr. Brune moved and Mr. Uzoaru seconded a motion to go into closed session pursuant to Section 610.021 RSMo. – Leasing, purchasing, or sale of real estate. All were in favor.

Mr. Brune moved and Mr. Davidson seconded a motion to go back into regular session to make a recommendation. All were in favor.

Mr. Uzoaru motioned and Ms. Noto seconded a motion recommending City Council select KCI Construction, Inc. as the design-build team to construct the new terminal building. All were in favor and the motion passed with a unanimous vote.

**Taxiway Bravo** – Ms. Amos reports Taxiway B is progressing with minimal impacts to the airport. Taxiway A2 is complete, and they are demolishing the remaining portion of Bravo as well as the southwest corner of the ramp to maintain weight bearing capacity.

- **T-Hangars** – Ms. Amos informed the Board the t-hangar progress has been impacted by the selection process for the new terminal; however, a schedule has been submitted to the FAA for their review.

**IV. New Business –**

**Non-Agenda:**

- VI. **Adjournment** – There being no other business, Ms. Noto moved to adjourn the meeting, Mr. Wasson second the motion. All were in favor. The meeting adjourned at 12:33pm.

**Minutes prepared by:**

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**Audrey Lorch, Airport Support Specialist**