

Cape Girardeau Regional Airport Advisory Board Meeting - Minutes September 13, 2022

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on September 13, 2022 at 11:30 am at The Pilot House Restaurant.

Board Members Present:

Richard Knote, Chair
Beverly Clear, Vice Chair
Shawn Wasson, Board Member
Justin Davidson, Board Member (via phone)
Mark Mehner, Board Member (via phone)
Mike Marshall, Board Member
Joe Uzoaru, Board Member
Jeff Brune, Board Member

Staff Present:

Katrina Amos, Airport Manager
Audrey Lorch, Airport Support Spec.
Mark Bliss, City Council Liaison

Others Present: Nathan English, Southeast Missourian

Absent: NA

- I. **Call to Order/Approval of Minutes** - Mr. Knote called the meeting to order at 11:30 am. All minutes were approved Mr. Brune moved and Ms. Noto second the motion.
- II. **Appearances** – NA
- III. **Old Business** -
 - A. **Airport Activity Report** – Ms. Amos presented August 2022 Airport Usage Report. Monthly enplanements were down slightly compared to August of 2021, however the year to date enplanements continue to be higher by 9%.
 - **Airline Update** – Ms. Amos informed the Board with the official selection from DOT on September 6th, Contour will begin service on October 18. Staff will begin marketing the service immediately. Ms. Amos has several speaking engagements scheduled with local service clubs.
 - **Cape Aviation Report** – Ms. Amos presented the August 2022 Cape Aviation Report. Fuel sales have remained consistent; however, jet fuel sales have declined slightly due to SkyWest’s tagged city schedule Paducah KY, and Decatur IL. Fuel prices continue to decrease.

A. **Airport Projects Update –**

- **New Terminal Building** – Ms. Amos reported the Terminal project continues to move forward. Five bids were received from reputable construction companies. A meeting was held on September 12th to score the proposals and shortlist to three design-build teams. Staff will notify those selected to move forward, with interviews scheduled to take place October 25th. The selected proposal will be submitted to Council on November 7th for their final review and approval.
- **Taxiway Bravo** – Ms. Amos reports Taxiway B is underway. CGI hosted an all Tenant meeting on September 6th, providing information on all phases of the construction. The runway closure is scheduled to begin October 3rd-13th.
- **T-Hangars** – Ms. Amos informed the Board the T-Hangar project moving forward with finalizing the bases of design by Burns and McDonnell. Ms. Amos will review the designs and will put out to bid in the next couple of weeks.

IV. **New Business** – 2022 Shipyard Music Festival, Lions Club, with Matt Chaifetz, CEO (attending), Rotary Club West and Rotary Club Jackson, MO. Revivify Old Town Cape fundraiser.

Ms. Amos informed the Board the FAA Part 139 Inspection is expected to occur January 2023.

V. **Non-Agenda:** NA

VI. **Adjournment** – There being no other business, Mr. Knote moved to adjourn the meeting. Mr. Uzoaru seconded the motion. All were in favor. The meeting adjourned at 12:15pm.

Minutes prepared by:

Audrey Lorch, Airport Support Specialist