



Cape Girardeau Regional Airport Advisory Board Meeting - Minutes
October 10, 2023

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on October 10, 2023 at 11:30 am at The Pilot House Restaurant.

Board Members Present:

Richard Knote, Chair
Beverly Clear, Vice Chair
Joe Uzoaru, Board Member
Justin Davidson, Board Member
Mike Marshall, Board Member
Shawn Wasson, Board Member
Keith Boeller, Board Member
Mark Mehner, Board Member

Staff Present:

Katrina Amos, Airport Manager
Audrey Lorch, Airport Support Specialist

Others Present: Maryam Seydalousseini, Southeast Missourian

Absent: Dr. Quantella Noto, Board Member

Call to Order/Approval of Minutes – Mr. Knote called the meeting to order at 11:30 am. Ms. Clear motioned and Mr. Mehner seconded a motion to approve the September 2023 minutes. All were in favor and the motion passed with a unanimous vote.

Appearances – None

I. **Old Business** -

- A. **Airport Activity Report** – Ms. Amos reported the Airport Activity Report. Enplanements are down 16% YTD. Ms. Amos and staff have amplified CGI's marketing efforts to increase enplanements in the last quarter of the year.
- B. **Cape Aviation Report** – Ms. Amos presented the September Cape Aviation fuel sales report. 100 LL fuel sales continue to trend higher than the previous year; overall sales remain steady. CGI military sales were up 296% YTD for the month with the support of several Osprey aircraft. Cape Aviation also supported the Golden Knights parachute team and the Subway blimp as well. Discussion continued on the topic.
- C. **Airport Projects Update**
 - **New Terminal Building** – Ms. Amos reported the new terminal building continues to progress. KCI is prepping the site to pour the concrete pad next week. Once completed, the structural portion will begin. Discussion continued on the topic.

- **T-Hangars** – Ms. Amos states Zoellner Construction are finalizing the design for the t-hangar project, this will result in 20 new t-hangars. Airport staff continues coordinating this project with the FAA to ensure the t-hangar apron and taxiway connectors are constructed according to federal regulations.

 - **Taxiway D & E** – Ms. Amos reported discussions are in progress for reconstruction of Taxiway D and E. Several taxiway configuration options are being considered, including a parallel taxiway option. The parallel option would extend Taxiway D adjacent to Runway 02/20. Discussion continued on the topic.
- A. Airport Marketing Campaign Update** – Ms. Amos shared CGI’s new marketing campaign is in progress. BOLD Marketing is now executing the plan discussed in their proposal. Television, radio, billboards, and social media ads are now running within a fifty-mile radius of the airport. This campaign runs through December 2023. Discussion is underway with Contour to continue the campaign beyond December utilizing their marketing budget.
- II. New Business** – N/A
- III. Non-Agenda Items - Ms.** Amos informed the Board, US Aviation reached out to CGI, they will be utilizing a small temporary trailer to increase their classroom size, and this would be used for two one-on-one instruction classes. The unit will be set close to the Commander Hangar.
- CGI is sponsoring the SEMO Homecoming game; there will be a B-2 bomber flyby at half time.
- IV. Adjournment** – There being no other business, Mr. Boeller moved to adjourn the meeting, Mr. Uzoaru, second the motion. All were in favor. The meeting adjourned at 12:18 pm.

Minutes prepared by:

Audrey Lorch, Airport Support Specialist