



Cape Girardeau Regional Airport Advisory Board Meeting - Minutes
March 12, 2024

The Cape Girardeau Regional Airport Advisory Board held their regular meeting on March 12, 2024 at 11:30 am at The Pilot House Restaurant.

Board Members Present:

Richard Knote, Chair
Beverly Clear, Vice Chair
Joe Uzoaru, Board Member
Justin Davidson, Board Member (via phone)
Dr. Quantella Noto, Board Member
Shawn Wasson, Board Member
Mark Mehner, Board Member
Mike Marshall, Board Member

Staff Present:

Katrina Amos, Airport Manager
Audrey Lorch, Airport Support Specialist
Mark Bliss, City Council Liaison

Others Present: NA

Absent: Keith Boeller, Board Member

Call to Order/Approval of Minutes – Mr. Knote called the meeting to order at 11:30 am. Mr. Marshall motioned and Ms. Clear seconded a motion to approve the January 2024 minutes. All were in favor and the motion passed with a unanimous vote.

Appearances – None

I. **Old Business** -

A. **Airport Activity Report** – Ms. Amos reported at this time, CGI activity has been steady for the last two months, CGI January numbers were up 4%. Ms. Amos informed the Board that she had a discussion with Matt Chaifetz (CEO Contour) and Skywest Airlines, Skywest has purchased 25% of Contour Airlines, this will impact the operational aspects of Contour Airlines, and this merger will increase crew, aircraft fleet and decrease mechanical issues.

At this time Ms. Amos is working with Mike Mooney CGI's Aviation Consultant on other options and goals for other destinations. More discussion on this topic.

B. **Cape Aviation Report** – Ms. Amos presented Cape Aviation fuel report, there is a slight increase in sales, US Aviation continues to do well in terms of fuel sales and have been flying regularly, Fuel gallons were up 7.4% TYD. The FBO has been operating business as usual.

C. **Airport Projects Update** -

- **New Terminal Building** – Ms. Amos reported the terminal progress is on time and going well, KCI's Construction team continues to be very impressive on handling their time and projects, at this time the drywall is going up and the spaces are now visible. KCI was able to switch lead time on the stone used on the exterior walls to a local vendor, the stone is now here and ready to be applied.
Ms. Amos noted to the board that due to Taxi-Way B coming in under budget; CGI will be able to use those funds to cover the difference for the new sign, CGI will now have the obelisk sign with LED lighting and screens. More discussion on topic.
- **T-Hangars** – Ms. Amos reported the Storm Water Prevention Plan was received, and this is the last document the FAA needs in order to give CGI their approval in addition to what the City of Cape Girardeau needs in order to get the building permit. Ms. Amos will then issue a notice to proceed, once that is done, Zoellner Construction will have 14 days to start the project. More discussed on topic.

New Business –

- A. **New Member Recommendations** – At this time the Board has two members that are termed out, and one member for re-appointment. Ms. Amos asked the Board to look at new applicants to vote on next month.

I. Non-Agenda Items –

- A. **Solar Eclipse** - Ms. Amos and staff are working on a logistic plan for the Eclipse Aircraft Traffic, CGI has enough spaces for 150 aircraft to park, however there will be an emergency hold in the event CGI gets inundated with aircraft traffic, most likely a portion of Taxiway Alfa will be closed for more aircraft space. Ms. Amos has been coordinating with the Memphis center in the event CGI has too many Aircraft, the Memphis team can divert traffic elsewhere. There will be a contingent for grass parking, depending on weather. Taxiway Charlie will be closed and US Aviation will not be flying on Monday, April 8.
- B. **Aircraft Rescue and Fire Fighting (ARFF)** – Ms. Amos has been working with Cape Career and Technology Center and Cape Public Schools, as well as Missouri Representatives, about funding opportunities for an ARFF Training Facility, at this time there are three ARFF facility's, Wisconsin, Texas and Kentucky. The development will be in the North West quadrant of the airport campus. This would increase CGI's index capability from an A to a B, meaning this training facility would allow CGI to take in larger aircraft. There will be additional discussions on this topic.
- C. **New Hangar Construction** – Ms. Amos informed she is in discussions on a new private owned fifteen thousand sq. ft. Box Hangar; development will be in the South West Quadrant of the Airport Campus.

D. **Budget Discussions** – Ms. Amos has been working closely with the City’s Finance Director on more avenues to increase revenue, such as ramp fees for Itinerant aircraft, and aircraft parking fees, currently CGI does not charge such fees. If the Pilot purchases fuel, the fees will be waved. More discussion on this topic.

II. **Adjournment** – There being no other business, Mr. Marshall moved to adjourn the meeting, Ms. Noto, second the motion. All were in favor. The meeting adjourned at 12:29 pm.

Minutes prepared by:

Audrey Lorch, Airport Support Specialist