



Cape Girardeau Regional Airport Advisory Board Meeting - Minutes
April 11, 2024
Special Meeting

The Cape Girardeau Regional Airport Advisory Board held their special meeting on April 11, 2024 at 11:30 am at The Pilot House Restaurant.

Board Members Present:

Richard Knote, Chair
Beverly Clear, Vice Chair
Shawn Wasson, Board Member
Justin Davidson, Board Member
Dr. Quantella Noto, Board Member

Staff Present:

Katrina Amos, Airport Manager
Audrey Lorch, Airport Support Specialist
Mark Bliss, City Council Liaison

Others Present: Nathen Gladden, Southeast Missourian

Absent: Mark Mehner, Board Member

Call to Order/Approval of Minutes – Mr. Knote called the meeting to order at 11:30 am. Mr. Wasson motioned and Ms. Clear seconded a motion to approve the March 2024 minutes. All were in favor and the motion passed with a unanimous vote.

Appearances – NA

I. **Old Business** -

Airport Activity Report – Ms. Amos provided the March activity report. Contour is trending upward compared to 2023. Summer travel with Contour is expected to increase.

General Aviation traffic has increased, although overall March was down slightly YTD. As the summer months continue, traffic will increase due to the Professional Pilot Program with SEMO.

- **Cape Aviation Report** – Ms. Amos presented the fuel reports for March, fuel sales continue to trend in the upward direction, over thirty five thousand gallons of fuel sold for the month of March. Business continues as usual.

- **Airport Projects Update -**

- **New Terminal Building** – Ms. Amos reported the project is progressing well, Burns and McDonnell has been contracted to test electrical & mechanical systems, as things go online. There will be a meeting with TSA next week, to finalize when they would like to move in. Ms. Amos will meet with the Airline in the next few weeks to coordinate their move-in timeline. At this time CGI is approximately two and a half months to completion.
- **T-Hangars** – Ms. Amos reported the storm water issue is still a challenge due to restrictions. The City’s standards is a minimum of one-inch treatment of storm water. The team is working closely with the City on a solution. More discussion on topic.
- **Taxiway D Project Update** – Ms. Amos shared Taxiway D will be out to bid next week. The complete reconstruction will be a three-part project, this includes Taxiway E and F. The funding will be from Airport Improvement Program (AIP) and Bipartisan Infrastructure Law (BIL) funding.
- **Eclipse Event Overview** - Ms. Amos reports the event went very well. The general aviation turnout was a great success with over 300 enthusiasts that flew into CGI for the event. Jet traffic as well as light aircraft traffic fuel sales were very successful.

The event resulted in 105 aircraft, 5,900 gallons of jet fuel and 2,000 gallons of low-lead fuel was sold.

The Cape Pilots club had a successful fundraising opportunity as well, selling burgers and hotdogs. The Professional Pilot Program Fraternity helped with marshalling aircraft, and there was great attendance from the volunteers. The day was safe, fun, positive and enjoyed by all. Aviation News Network Magazine, was also in attendance.

II. New Business –

- A. **New Member Recommendations** – At this time the Board has two members that are termed out, Mark Mehner will stay on another term, the recommendation to City Council will be made. Mr. Mike Marshall will not continue his term and Joe Uzoaru has termed out. Recommendations of Bruce Loy and Nancy Kopp have been elected to serve on the Board. Mr. Knot Motioned to approve; Mr. Davidson, first, Ms. Noto second, all were in favor for the vote.
- B. **MAMA/MoSAC Conference Overview** – Ms. Amos attended the annual conference, as well as State Aviation Day, As the Chair of Missouri State Aviation Council.

- C. **Non-Agenda Items** – Motion to close session by Mr. Knote, Ms. Noto first and Mr. Wasson second the motion, all were in favor.

** The Airport Board of the City of Cape Girardeau, Missouri may, as a part of a study session or regular or special Airport Board Meeting, hold a closed session to discuss legal actions, causes of legal action or litigation, leasing, purchasing or sale of real estate.*

Motion to open session by Mr. Knote, Mr. Boeller first, and Ms. Clair second, all were in favor.

- I. **Adjournment** – There being no other business, Mr. Knote moved to adjourn the meeting, Ms. Noto, first, Mr. Davidson, second the motion. All were in favor. The meeting adjourned at 12:32 pm.

Minutes prepared by:

Audrey Lorch, Airport Support Specialist